

Position Description

Kaiārahi Taiao

Project Manager Taiao (1-year fixed term)



Reports to	General Manager (GM), Tātau Tātau o Te Wairoa (TToTW)	Department	Backoffice
Function	Project Leader, Taiao Committee, Administration Manager	Direct reports	n/a
Internal Relationships	<ul style="list-style-type: none">• Kāhui• TToTW trustees/Directors• TToTW Staff• TToTW Commercial• TToTW Horticulture	External Relationships	<ul style="list-style-type: none">• Local government (HB Regional Council, Wairoa District Council)• Marae• Ministry for the Environment• Department of Conservation

Purpose

The Tātau Tātau o te Wairoa 2019-2024 strategic plan seeks to restore the natural environment, exercise mātauranga in sustainable land use practises, ensure biodiversity is improved and improve the state of the freshwater and awa in the Wairoa district. There is a need to implement a programme to build the capabilities of the Kāhui so they can continue to lead environmental programmes and to assist with shaping their taiao goals and to present this in a more structured manner. Tātau Tātau and Kāhui will benefit from a well-developed environmental policy framework not only because it will be centred on tikanga and mātauranga, but it will also help to set high quality regional environmental standards. The key output for this role will be to support Kāhui taiao objectives, coordinate the development of the taiao goals for the rohe and present these in a draft environmental plan.

Strategy, culture and planning

1. Support Kāhui to develop their taiao strategies and environmental plans.
2. Develops a rohe wide Tātau Tātau o Te Wairoa environmental management plan.
3. Designs a centralised support and coordination function for the group to support environmental activities.
4. Participates in the design and implementation of annual and strategic planning in conjunction with executive and boards.
5. Creates a culture of excellence by modelling behaviour that aligns to the organisations values and encouraging and leading others to do the same.
6. Leads the design and development of Taiao policy for the Tātau Tātau group.
7. Role models the values of the organisation with a specific focus on kaitiakitanga.
8. Actively seeks opportunities for partnership with key stakeholders to achieve greater appreciation and awareness of Kāhui cultural and environmental drivers.

Business and Operational Management

9. Supports the formation and operations of the Kāhui Taiao committee with assistance from the administration team.
10. Works with Kāhui to identify environmental restorative projects as a part of the planning process.
11. Seeks funding and/or other support from agencies responsible or with common goals for the environment.

12. Provides analysis, advice and advocacy on local, regional and central environmental policies, reforms and resource consent applications.
13. Supports cultural monitoring and our mapping project (Kawau Tiripou) for biodiversity, mahinga kai, wāhi taonga and wāhi tapu.
14. Participates and provides advice in other projects that include environment.
15. Undertakes research on environmental issues including freshwater restoration.
16. Responsible for project planning including creating a project schedule, with milestones, due dates and resource estimates for the appropriate approval level.
17. Works with stakeholders in the field to identify, plan and execute environmental initiatives.
18. Integrates Māori concepts and practices and actively works toward our goals of mana motuhake and tino rangatiratanga.
19. From time to time, any other reasonable task required by their direct manager.

Behavioural and Technical Capabilities

- An understanding and respect of kaupapa Māori, te reo me ōna tikanga, and relationships within te ao Māori – marae, whānau, hapū and iwi.
- Experience working with communities, iwi and Māori organisations.
- Tertiary qualification at degree level or higher in an appropriate field.
- Experience with working with interpreting legislation and policy.
- Experience in working with the Resource Management Act and/or environmental management, regional and district plans, Long Term Council Community Plans, annual plans, strategy documents and other planning processes.
- Highly developed problem-solving and analytical skills.
- Superior ability to communicate effectively, including the ability to write reports.
- Proven ability to work cross culturally, with Iwi/Māori/government/the private sector in a way that positively contributes to the achievement of organisational objectives.
- Demonstrates honesty, integrity, commitment and loyalty in behaviour and work performance.
- A current driver's licence.
- Competent level of pronunciation of Te Reo Māori, well-versed in relevant tikanga.